



## ***IT'S ELECTION TIME AGAIN!*** **MUNICIPAL EMPLOYEES BENEFITS PROGRAM**

The Municipal Employees Pension Plan (MEPP) is a Jointly Trusteed Defined Benefit Pension Plan that is governed by a Board which oversees its operations. The Board acts as Trustee of the Fund. There are 8 Board Trustees, 4 representing employers and 4 representing members.

The Association of Manitoba Municipalities (AMM) appoints 4 employer representatives. The Canadian Union of Public Employees (CUPE) and the Manitoba Municipal Administrators Association (MMAA) each appoint 1 member representative.

As an active member of the Municipal Employees Pension Plan, you have the opportunity to nominate and vote for the other 2 member representatives. The term for the current two elected representatives expires at the end of 2022 and we are now looking for nominations for the 4-year term starting January 1, 2023. **We encourage all members to get involved in the election process. Please see the reverse side for information on the qualities that we are looking for in a plan trustee.**

**The nominee must be an active member of the Municipal Employees Pension Plan (MEPP). A person receiving a retirement pension from MEPP is not eligible for nomination.**

If you would like to nominate someone, please follow these steps:

1. Print and complete a Nomination Paper, which is available on our website at [www.mebp.mb.ca](http://www.mebp.mb.ca)
2. The following information is required on the Nomination Paper:
  - the nominee's full legal name and employer name,
  - the nominee's signature accepting the nomination
  - include a short biography of the person you have nominated. For instance, include the department he/she works for, how long they have been employed, any organizations they belong to and any other information that will help the membership make their choice of who would best represent them on the Board.
  - The Nomination Paper must contain 20 supporting signatures from active members of MEPP. A member cannot support more than 1 nominee. If a member signs for more than 1 nominee, that signature will be removed from all nomination papers.

**Nomination papers must be received by the MEBP administrator's office by **September 30, 2022:****

**Municipal Employees Benefits Program  
c/o Coughlin & Associates Ltd.,  
PO Box 746  
Winnipeg MB, R3C 2L4.**

If more than 2 employees are nominated, then an Election is called. If an Election is called Information on the voting procedure, along with Candidate Profiles, will be provided in October 2022.

## QUALIFICATIONS OF A BOARD TRUSTEE

### What makes a good Trustee?

A Trustee is part of the Board that oversees the operations of the Municipal Employees Pension Plan, Group Insurance Plan and Disability Income Plan. A Trustee should have experience and/or knowledge of one or more of the following areas:

- Finance
- Investments
- Risk Management
- Actuarial Principles

**Note:** MEBP has an Education Policy in place that requires new Trustees to attend conferences and educational programs, in order to gain a better understanding of their role and requirements as a Trustee and knowledge about plan operations.

### Qualities Required in a Trustee

A Trustee should be willing and able to:

- Develop an understanding of the operations of the Municipal Employees Benefits Program.
- Attend meetings and actively participate in Board discussions and decision making (4-5 meetings per year, held during the day in Winnipeg, plus a Strategic Planning Session in October of each year, other meetings may be scheduled if required).
- Participate on Board Committees.
- Participate in training and education.
- Develop a solid understanding of fiduciary duties.
- Act in a reasonable and prudent manner.
- Be even-handed when faced with competing interests.
- Exercise the care, diligence, and skill that a reasonable prudent person would exercise in comparable circumstances.
- Act with integrity, respect confidentiality and use experience and knowledge to help in the overall operation of the Plans.

It is a Trustee's obligation to act honestly and in good faith for the benefit of the Program, members, and beneficiaries.

Trustees are reimbursed for travel costs to attend meetings and educational sessions.